



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 Oct 2023

DIVISION MEMORANDUM  
No. 566 s. 2023

**CONTINGENCY MANAGEMENT FOR INFECTIOUS DISEASES**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. In relation to the Division Memorandum No. 204 s 2023: Reiteration of Minimum Public Health Standards and Health Protocol and Office Memorandum 025 s 2023 on Contingency Management for COVID-19 and other infectious and non-infectious diseases, this Office recommends observance of the above subject.
2. This contingency management for infectious diseases aims to guide the schools to address the reported numerous signs and symptoms pertaining to an infectious origin and that there are teaching and non-teaching personnel and learners who had reported Varicella Infections.
3. Given the current situation, there is a need to intensify campaign on different infectious diseases in our schools.

Details and Instructions are as follows:

Teaching and Non-teaching Personnel and Learner has Symptoms ( <b>Fever, cough, colds, sore throat, fatigue, myalgia, sneezing, loss of taste, loss of smell, difficulty of breathing, new onset rashes</b> )	<p>May do Teleconsultation <b>OR</b> may consult nearest Barangay Health Station for easy access to medications and medical advice</p> <p>Face to face consult if able to report to work or school and <b>if not experiencing symptoms signifying an infectious disease as highlighted</b></p> <p>For learners, parent discretion is highly encouraged to decide for their children in determining whether children should go to school or not</p> <p>Observe progression of signs and symptoms</p> <p>Practice minimum safety and hygiene practices</p> <p>Symptomatic Treatment</p> <p>Report cases to School Health Personnel or School Health Coordinators</p>
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Handwashing and Hand hygiene	<p>Ensure access to water and soap</p> <p>Ensure availability of sanitizer or alcohol</p> <p>Ensure handwashing activities</p> <p>Clean hands with soap and water</p> <p>Clean hands with 70% alcohol and other FDA-approved disinfectants</p> <p>No need for footbaths, ionizing air purifier, misting tents or disinfection chambers, UV lamps and UV devices</p>
Wearing Face Masks	<p>Mandatory for all <b>symptomatic</b> personnel, learners and visitors inside classrooms, laboratories, other school rooms and offices</p> <p>Voluntary if <b>asymptomatic</b> and in open spaces and non-crowded areas with good ventilation, as well as in playing sports and other physical activities</p> <p>Ensure availability of face masks especially for <b>symptomatic</b> learners not wearing one</p> <p>Ensure regular supply of face masks</p>
Ventilation	<p>Ensure adequate ventilation in enclosed and shared spaces</p> <p>Adequate ventilation through opening windows and doors</p> <p>Functional exhaust fans and place fans near windows</p> <p>Proper ventilation in communal restrooms must not be overlooked</p>
Contact Tracing	<p>Report to School Health Nurses or School Health Coordinators</p> <p>School Health Coordinators must report infectious, communicable, and notifiable diseases for School Health and Nutrition Unit Personnel</p> <p>Follow the contacts, isolation, quarantine and treatment guidelines of Local epidemiology and surveillance units</p> <p>Wait for LESUs for the advice for schools to undergo quarantine or isolation, there shall be no need for school or office closure</p>



Disinfection Activities	<p>Continue established schedule of routine disinfection activities</p> <p>Ensure availability of medical-grade sanitation and disinfection materials</p> <p>Schedule sanitation of frequently touched surfaces (e.g., table, doorknobs, light switches, etc.) every after end of a school shift or as often as possible</p> <p>Schedule disinfection of school facilities (e.g., chairs, desk, blackboard, toilet facilities) every after end of a school shift</p>
Waste Disposal System	<p>Ensure disposal of all used PPEs in a separate leak-proof yellow trash bag/container with a cover properly labeled as "USED PPE"</p> <p>Ensure collection of the leak-proof yellow trash bag/container regularly or twice a day (after end of class and after working day) from designated/specific area to the general collection area for treatment and disposal</p> <p>Ensure availability of medical-grade face mask required for school personnel when collecting/handling the leak-proof yellow trash bag/container</p>
Advocacy	<p>Ensure posting of advocacy materials on Water-borne, Influenza and influenza-like illnesses, Leptospirosis, and Dengue (WILD) Diseases and other common infectious, contagious, and notifiable diseases such as Varicella, Measles and COVID-19 in conspicuous spaces</p> <p>Reiteration of safety protocols in schools through posters, bulletin board announcements, social media, and other platforms applicable</p>

4. For further queries and clarification and teleconsultation, you may contact us through our Healthy Juan – SDO Tayabas City Facebook page.
5. For information and guidance.

For:

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

By:

  
**ANTONIO P. FAUSTINO, JR.**

OIC - Assistant Schools Division Superintendent

Encl.: List of Notifiable Diseases/Syndromes

Reference: Division Memorandum 204 s 2023 and Office Memorandum 025 s 2023.

To be indicated in the Perpetual Index  
under the following subjects:

Public Health Standards and Health Protocol  
Contingency Management for COVID-19 and other infectious and non-  
infectious diseases

SGOD – Contingency management for Infectious Diseases  
/Oct 18,2023



**LIST OF NOTIFIABLE DISEASES/ SYNDROMES**

ACUTE BLOODY DIARRHEA
ACUTE ENCEPHALITIS SYNDROME
ACUTE FLACCID PARALYSIS
ACUTE HEMORRHAGIC FEVER SYNDROME
ACUTE VIRAL HEPATITIS
ADVERSE EVENTS FOLLOWING IMMUNIZATION
ANTHRAX
BACTERIAL MENINGITIS
CHOLERA
COVID-19
DENGUE
DIPHTHERIA
HAND, FOOT AND MOUTH DISEASE (HFMD)
INFLUENZA-LIKE ILLNESS
LEPTOSPIROSIS
MALARIA
MEASLES - RUBELLA
MENINGOCOCCAL DISEASE
NEONATAL TETANUS
NON-NEONATAL TETANUS
PARALYTIC SHELLFISH POISONING
PERTUSSIS
RABIES
TYPHOID AND PARATYPHOID FEVER

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